

## IQAC MEETING

20.01.2021

An IQAC meeting is held today with the Principal as Chairperson and IQAC Coordinator Mr. Jugen Borah with all the Criterion Convenors, U.C. Das, Librarian, Samip Sarmah, UDA and Subir Chakraborty, Accountant. The IQAC Coordinator reads the minute of the last meet held on 05.11.2020

### The resolutions taken in the last meet are as follows:

- Confirmation of dates for the NAAC Peer Team visit is kept on abeyance for sometime due to the forthcoming Examination
- Prevailing Covid-19 Pandemic is another major factor that has been creating hurdles.
- Present SOP's (Dibrugarh University) directions; again, creates obstacles to take suitable dates for the visit
- It is resolved that it is not possible to call the NAAC Peer Team before the month of April 2021 for the above reasons.

After reading of the minute, all the members approved it unanimously. The Chairperson offers retrospection on the 3rd Cycle Assessment and its pros and cons and encouraged the team to work harder for the forthcoming assessment of NAAC. The Coordinator focused light on the respective duties of the Criterion Conveners.

### Agendas of the meet held on 19.11.2019:

- ✓ NAAC Peer Team Arrival and fixing up of dates

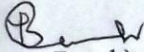
The IQAC Coordinator spoke to the criterion convenors to look after the quality of the tasks undertaken. The Chairperson suggests the IQAC to preview the entire data that has been submitted. Other members present in the meeting also offered their opinions at this regard.

### The resolutions taken in the meet are as follows:

- The following dates are fixed for the NAAC Peer Team visit:  
23/24 April 2021; 7/8 May 2021; 20/21 May 2021
- Work out atleast 2 hours on the respective criterions.
- The AAA (Academic & Administrative Audit) that was done for the period 2014-2019 and its observations and recommendations supposed to be prioritized and implemented by each department and college as a whole.
- Before 20<sup>th</sup> of March 2021 everything regarding the preparation of NAAC Visit must be completed
- A Mock visit would be conducted on 21/ 22 March 2021 and it was decided that Dr. Chaytanya Bora, Principal, Tinsukia Commerce College would make the mock visit.

With this the meeting comes to an end with a vote of thanks to and fro the chair.

(Dr. Debajit Singha)  
Chairperson, IQAC  
Margherita College

  
(Jugen Borah)  
Coordinator, IQAC  
Margherita College